

## **EFSP Applications – Phase 39 Instructions**

1. Applicants can apply for funds under Phase 39. The application can be found at [www.ncap.info](http://www.ncap.info).
2. Expenditures for Phase 39 must be complete by April 30, 2023. This means a check must be processed by April 30<sup>th</sup>. Accrued invoices for expenditures must be turned into 270 Pine St. Chadron, NE by 3:00 on April 25<sup>th</sup> for processing.
3. Complete application fully.
4. Submit application(s) as instructed on the application form.
5. Call Bonnie at 308-430-3438 with any questions.
6. Applicants will be required to attend a video conference meeting to present the application Wednesday, August 24, 2022 at 2:00 pm. A zoom link will be emailed late day on Tuesday August 23, 2022 if not prior.

## Emergency Food and Shelter National Board Program Phase 39 Funding Application

Agency Legal Name: \_\_\_\_\_ Name of Agency Principal \_\_\_\_\_

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Agency website: \_\_\_\_\_

Agency Type  Non-Profit  Government

Agency FEIN: \_\_\_\_\_ Agency DUNS: \_\_\_\_\_

Applicant Agency's Mission Statement:

What are the basic eligibility criteria to receive goods or services for the funds requested in this application?

Agency Annual Budget Amount \_\_\_\_\_

Category/ Amount Requested

**Check the Counties Funds that the funds will be used**

Dawes Sheridan Box Butte Cherry Sioux

Other Food Amount\$ \_\_\_\_\_  
 Equipment/Supplies Amount\$ \_\_\_\_\_  
 Diapers Amount\$ \_\_\_\_\_  
 Feminine Hygiene Products Amount\$ \_\_\_\_\_  
 Administrative Funds Amount \$ \_\_\_\_\_  
 Total Amount Requested Amount \$ \_\_\_\_\_

	Dawes	Sheridan	Box Butte	Cherry	Sioux
Other Food					
Equipment/Supplies					
Diapers					
Feminine Hygiene Products					
Administrative Funds					

Emergency Food and Shelter National Board Program  
Phase 39 Funding Application

Total estimated number of individuals you will serve with the above dollars: \_\_\_\_\_

The following Items must be included with this application

- A copy of the agency's most recent annual audit
  
- If non-profit, a roster of the agency's volunteer board of Directors including contact information

Applications need to be submitted by email to [kbenzel@uwwn.org](mailto:kbenzel@uwwn.org) and are due to by 4:00pm on Wednesday August 17, 2022. Late applications will not be accepted. Applicants need to attend the virtual local FEMA board meeting to make a presentation at 2:00 pm on Wednesday, August 24, 2022 at 270 Pine St. Chadron, NE 69337. A Zoom link will be emailed late day on Tuesday, August 23, 2022. \*Failure to fully complete this application will result in denial of funding.

I understand if funds are awarded to my agency that I am responsible for reading and following all national FEMA and all local FEMA board guidelines. I agree to fully comply with the all regulations. I understand that the amount requested in the application may be revised by the local board during the funding process.

By signing this agreement, I certify that the goods and services will be distributed in the counties indicated.

By signing this application, I certify that that the agency has not been debarred or suspended from receiving funds or doing business with the Federal government.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Applicant Job Title \_\_\_\_\_