

Application Total Award Amount available \$11,500.00

Legal Agency Name

Street Address

City, State, Zip Code

Agency Website Address

Agency Type: Non-Profit/Government

Agency FEIN

Agency Unique Entity Identifier (UEI) Number

Agency's Mission Statement

Contact Full Name

Contact Phone Number

Contact Email Address

What are your client eligibility requirements to receive the goods or services requested in this application?
(Please see the second page of this application for the local board's eligibility rules that must be met.)

What counties in Nebraska do you plan to serve with the funds in this application?

Annual Agency Budget _____

Please include a copy of your most recent completed audit. If an audit is not performed then include your most recent review letter.

Please see the other side for the definition of the categories below and the lead agency regulations.

Funding Requested	Amount
Category	
Other Food Assistance	_____
Equipment	_____
Other Shelter Assistance	_____
Diapers	_____
Feminine Hygiene	_____
Total Funding Requested	_____

Printed Name of Agency Principal _____

Date _____

Signature of Agency Principal _____

Date _____

Application due date – July 24th, 2024 at 10:00 AM. Please see below for details.

Category Definitions for Application

Other Food Assistance: Purchases for food banks/pantries and other food providers. Eligible costs include food, food vouchers, seeds, gift certificates/gift cards/food vouchers for food and/or diapers only. In order to be eligible, gift certificates/gift cards/food vouchers for food and/or diapers are only, must be marked/encoded “Food Only”, "Food and/or Diapers Only" or “Food, Diapers, and/or Feminine Hygiene Items Only”. There must be an agreement with the vendor that food, food and/or diapers only, or food, diapers and/or feminine hygiene items only will be allowed and no cash will be returned to clients. Note - Served or prepared meals can only be requested by a qualifying overnight shelter. Note - Served or prepared meals can only be requested by a qualifying overnight shelter.

Equipment: Includes small equipment and consumable supplies for food banks/food pantries. Purchase of small equipment not exceeding \$300 per item and essential to the operation of food bank or pantry (e.g., shelving and storage containers). Purchase of consumable supplies essential to the distribution of food (e.g., bags, boxes).

Other Shelter Assistance: Eligible program costs include off-site emergency lodging (room and tax only) in a hotel/motel or other off-site shelter facility provided the following are met: First, no appropriate on-site shelter is available; and second, that lodging is limited to 30-days assistance per individual or household during the current program period. Note: Other Shelter Assistance may be extended in extreme cases with prior written approval from the Local FEMA Board. A copy of this approval must be submitted to NCAP.

Diapers: For all service providers, the purchase of diapers is eligible as follows: 1. for direct distribution to individuals; 2. for distribution to residents of mass shelters; or 3. for vouchers to grocery stores.

Feminine Hygiene: For all service providers, the purchase of limited, basic feminine hygiene items is eligible as described below: 1. for direct distribution to individuals; 2. for distribution to residents of mass shelters; or 3. for vouchers to grocery stores. Feminine Hygiene products are restricted to the basic definition of feminine hygiene products only per the Webster dictionary.

Lead Agency’s Regulations:

**Spending Period Set by the Local FEMA Board
Ends 12/31/2024 (invoices due in NCAP office 12/10/24)**

All expenses must be in NCAP's name and NCAP must pay the bills directly. No costs can be reimbursed.

All invoices must be turned into no less than 5 days prior to the close of the spending period for processing. The applicant will need to work closely with NCAP staff to make their purchases, items such as order forms or client vouchers may apply.

Funds can only be spent in Dawes, Sheridan, Box Butte, Cherry, or Sioux counties.

All items paid for with these funds must include the applicable Nebraska Sales Tax as NCAP is not sales tax exempt.

Applications must be sent to Stephanie Brodrick at 270 Pine St. Chadron, NE 69337 or sbrodrick@ncap.info. Applications will be held confidentially and sealed in an envelope to be opened by the local board. All agencies are required to present their application to the Local Board on July 24th, 2024 at 1:00pm at Northwest Community Action Partnership 270 Pine Street, Chadron, Nebraska 69337.